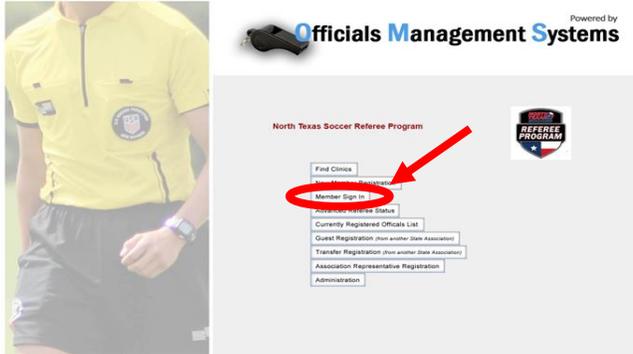


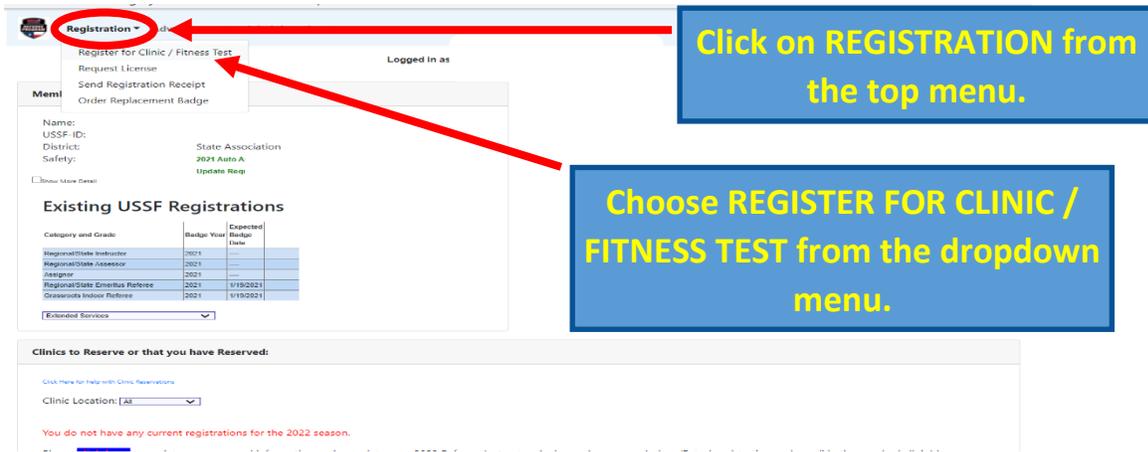


RECERTIFICATION HELP DOCUMENT

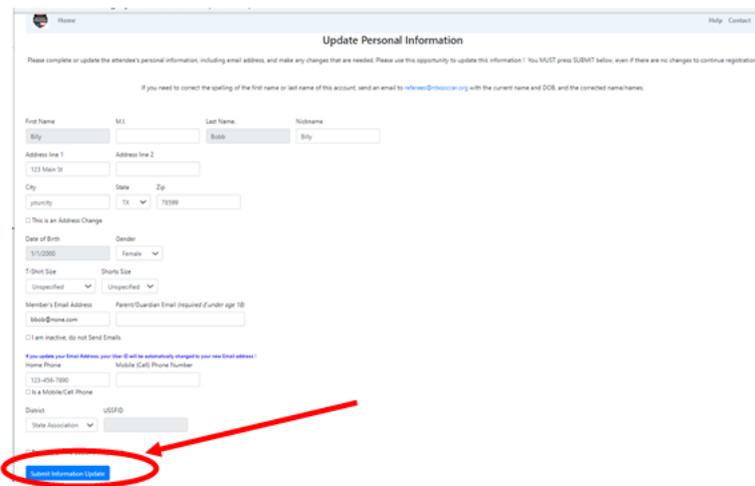
Step 1: Log on to <https://ntxreferees.omgtsys.com> and click on MEMBER SIGN-IN



Step 2: Click REGISTRATION from the top menu then choose REGISTER FOR CLINIC/FITNESS TEST from the dropdown menu.



Step 3: Review your profile and contact information and make necessary changes, then click SUBMIT INFORMATION UPDATE button at the bottom.





RECERTIFICATION HELP DOCUMENT

Step 4: Answer the legal question appropriately, choose the licenses that you want to renew, and make sure RECERTIFICATION is marked for each license that will be renewed.

Home Help Contact

Step 1 of 3: Create 2022 Registration to Request Assessment, Clinic or Fitness Test for

Please answer Legal Questions:

Have you ever been **CONVICTED** of ANY of the following:

- a felony ?
- a crime of violence ?
- any crime against an individual ?
- fraud ?

Yes No

Answer the legal question appropriately.

Select Soccer Official Type(s) for your Request:

- Referee
- Instructor
- Assessor
- Assignor
- Referee-Indoor
- Referee-Futsal
- Referee Coach

Choose the license types you want to renew.

Referee

Registration Type

- Recertification
- Downgrade
- Fitness Test
- Supplemental Training

[Help with Selections](#)

Level

- Regional/State Emeritus Referee

Make sure RECERTIFICATION is marked.

Step 5: Click on the RESERVE CLINIC button for each license recertification (referee, instructor, assessor, and/or indoor) and click the blue CONTINUE TO NEXT STEP button. You will be taken to a payment screen to review your order. The next screen will ask you to enter your payment information.

Home Step 2 of 3: Reserve the Clinic

Clinic Location:

Referee Registration Type:
2022 Regional/State Emeritus Referee Recertification [Check Status](#)

Available Clinics

Clinic	Referee - Grassroots Recertification	Instructor - Grassroots Recertification	Assessor - Grassroots Recertification	Assignor - Grassroots Recertification	Referee-Indoor - Grassroots Recertification	Referee-Futsal - Grassroots Recertification	Referee Coach - Grassroots Recertification
BA-01-1221-GrassRtr	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BA-08-1221-EmerRtr	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Continue to Next Step](#)

Home Step 3 of 3: Checkout to pay the Associated Fees

Completing your Request and Paying Fees:

Your Requests and Associated Fees:

2022 Regional/State Emeritus Referee (11/27) - License Fee	\$30.00	Remove Item
Referee - Emeritus Regional & National Recertification - BA-08-1221 - Emeritus Clinic Fee	\$50.00	Remove Item

Total Fees: \$85.00

You must pay BOTH the Registration fees and Clinic fee to reserve a seat at the clinic. You will only be charged for items in Green. Put your mouse over items in Red to view why they are not available for payment.

Note: You must complete checkout for any Green item (even if \$0.00) to complete the order.

[Click Here to Complete Requests and Pay Fees](#)



RECERTIFICATION HELP DOCUMENT

Step 6: After payment, return to your home page and click the **ONLINE LESSONS** button for each license type to complete all online modules.

The screenshot shows the USSF member portal interface. At the top, there are navigation tabs for 'Registration', 'Advancement', and 'Administration'. On the right, there are links for 'Help', 'Contact', and 'Member Profile'. Below this, it says 'Logged in as'. The main content area is divided into sections: 'Member Information' with fields for Name, USSF-ID, District, and Safety; 'Existing USSF Registrations' with a table header; and 'Clinics to Reserve or that you have Reserved:'. A yellow warning banner states: 'WARNING: Online Lessons are not yet Complete. Please click on the Online Lessons Button to see which lessons are incomplete.' Below the warning, there is a 'Clinic Location' dropdown menu. Underneath, there are links for 'Referee Registration Type' (2022, Grassroots Referee, New Registration, Check Status). The 'Available Clinics' section shows a table with columns for Clinic, Grassroots Referee, Online Lessons, Transfer, and Renew. The 'Online Lessons' button for the first clinic is circled in red, with a red arrow pointing to it from the right.

SAFETY CERTIFICATIONS REMEMBER:

- All officials must complete **INTRO TO SAFETY** in the US Soccer Learning Center annually.
- Officials age 18 and older must complete **SAFESPORT** in the US Soccer Learning Center annually.